

## 1. THE CENTRAL INTELLIGENCE AGENCY

- a. **AUTHORITY.** The Central Intelligence Agency was established by, and functions under the National Security Council by authority of, the National Security Act of 1947, as amended (50 U.S.C. 401-403); the Central Intelligence Agency Act of 1949, as amended (50 U.S.C. 403a-j); and other pertinent legislation.

b. **MISSION AND RESPONSIBILITIES**

- (1) The mission of the Central Intelligence Agency is prescribed by section 102(d) of the National Security Act of 1947, as follows:

"(d) For the purpose of coordinating the intelligence activities of the several Government departments and agencies in the interest of national security, it shall be the duty of the Agency, under the direction of the National Security Council—

(1) to advise the National Security Council in matters concerning such intelligence activities of the Government departments and agencies as relate to national security;

(2) to make recommendations to the National Security Council for the coordination of such intelligence activities of the departments and agencies of the Government as relate to the national security;

(3) to correlate and evaluate intelligence relating to the national security, and provide for the appropriate dissemination of such intelligence within the Government using where appropriate existing agencies and facilities: *Provided*, That the Agency shall have no police, subpoena, law-enforcement powers, or internal-security functions: *Provided further*, That the departments and other agencies of the Government shall continue to collect, evaluate, correlate, and disseminate departmental intelligence: *And provided further*, That the Director of Central Intelligence shall be responsible for protecting intelligence sources and methods from unauthorized disclosure;

(4) to perform, for the benefit of the existing intelligence agencies, such additional services of common concern as the National Security Council determines can be more efficiently accomplished centrally;

(5) to perform such other functions and duties related to intelligence affecting the national security as the National Security Council may from time to time direct."

- (2) All duties and responsibilities of the Central Intelligence Agency shall be related to the foreign intelligence functions outlined in Executive Order 11905 of 18 February 1976 which provides that the Central Intelligence Agency shall (provisions of the Executive Order are quoted in this regulation in italics):

(a) *Produce and disseminate foreign intelligence relating to the national security, including foreign political, economic, scientific, technical, military, sociological, and geographic intelligence, to meet the needs of the President, the National Security Council, and other elements of the United States Government.*

(b) *Develop and conduct programs to collect political, economic, scientific, technical, military, geographic, and sociological information, not otherwise obtainable, relating to foreign intelligence, in accordance with directives of the National Security Council.*

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- (c) *Collect and produce intelligence on foreign aspects of international terrorist activities and traffic in narcotics.*
  - (d) *Conduct foreign counterintelligence activities outside the United States and when in the United States in coordination with the FBI subject to the approval of the Attorney General. (Attorney General procedures are specified in [redacted])*
  - (e) *Carry out such other special activities in support of national foreign policy objectives as may be directed by the President or the National Security Council and which are within the limits of applicable law.*
  - (f) *Conduct, for the Intelligence Community, services of common concern as directed by the National Security Council, such as monitoring of foreign public radio and television broadcasts and foreign press services, collection of foreign intelligence information from cooperating sources in the United States, acquisition and translation of foreign publications, and photographic interpretation.*
  - (g) *Carry out or contract for research, development, and procurement of technical systems and devices relating to the functions authorized in this paragraph.*
  - (h) *Protect the security of its installations, activities, information, and personnel. In order to maintain this security, the CIA shall conduct such investigations of applicants, employees, and other persons with similar associations with the CIA as are necessary.*
  - (i) *Conduct administrative, technical, and support activities in the United States or abroad as may be necessary to perform the functions described in subparagraphs (a) through (h) above, including procurement, maintenance, and transport; communications and data processing; recruitment and training; the provision of personnel, financial, and medical services; development of essential cover and proprietary arrangements; entering into contracts and arrangements with appropriate private companies and institutions to provide classified or unclassified research, analytical and developmental services, and specialized expertise; and entering into similar arrangements with academic institutions, provided CIA sponsorship is known to the appropriate senior officials of the academic institutions and to senior project officials.*
- (3) For the purposes of subparagraph (2) above, the following terms are defined by Executive Order 11905 as follows:
- (a) *Intelligence means (1) foreign intelligence which means information, other than foreign counterintelligence, on the capabilities, intentions and activities of foreign powers, organizations or their agents; and (2) foreign counterintelligence which means activities conducted to protect the United States and United States citizens from foreign espionage, sabotage, subversion, assassination or terrorism.*
  - (b) *Intelligence community refers to (1) the Central Intelligence Agency (2) the National Security Agency, (3) the Defense Intelligence Agency, (4) special offices within the Department of Defense for the collection of specialized intelligence through reconnaissance programs, (5) intelligence elements of the military services, (6) the intelligence element of the Federal Bureau of Investigation, (7) the intelligence element of the Department of State, (8) the intelligence element of the Department of the Treasury, and (9) the intelligence element of the Energy Resources and Development Administration.*
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- Γ (c) *Special activities in support of national foreign policy objectives means activities, other than the collection and production of intelligence and related support functions, designed to further official United States programs and policies abroad which are planned and executed so that the role of the United States Government is not apparent or publicly acknowledged.*
- c. **ORGANIZATION.** The organization of the Central Intelligence Agency and its components, with the distribution of functional responsibilities to each Deputy Director of the Agency as prescribed by the Director, is set forth in Agency regulations which are the governing directives for Agency management.
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HQ. INSTRUCTION SHEET 930

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<input type="text"/>	11 12	5/30/75 5/23/75	<input type="text"/>	11,12 12.1, 12.2	4/19/76 4/19/76 5/23/75	<p>Subparagraph 3a and b are revised to incorporate provisions of Executive Order 11905 dated 18 February 1976.</p> <p><u>Pen and Ink Change:</u></p> <p>Please change the page number of <input type="text"/> from 12.1 to 12.3</p>
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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### 3. INDEPENDENT OFFICES

#### a. OFFICE OF THE INSPECTOR GENERAL

- Γ (1) **THE INSPECTOR GENERAL.** The Inspector General is charged with directing and coordinating the activities of the Inspection Staff and the Audit Staff in conducting special investigations, inspections of organizational components, and audits on behalf of the Director throughout the Agency, both at headquarters and in the field, and performing such other functions as may be prescribed by the Director. The position of the Inspector General is equivalent to that of a Deputy Director. The Inspector General shall have access to any information in CIA necessary to perform his assigned duties. In compliance with Executive Order 11905, dated 18 February 1976, the Inspector General will (provisions of the Executive Order are quoted in italics):
- (a) *Transmit to the Intelligence Oversight Board reports of any activities that come to his attention that raise questions of legality or propriety.*
  - (b) *Report periodically, at least quarterly, to the Intelligence Oversight Board on his findings concerning questionable activities, if any.*
  - (c) *Provide to the Intelligence Oversight Board all information requested about activities within the CIA.*
  - (d) *Report to the Intelligence Oversight Board any occasion on which he was directed not to report any activity to the Board by the DCI.*
  - (e) *Formulate practices and procedures designed to discover and report to the Intelligence Oversight Board activities that raise questions of legality or propriety.*
- (2) **INSPECTION STAFF.** The Chief, Inspection Staff will:
- (a) Conduct periodic inspections of all CIA offices for compliance with CIA authority and regulations, as well as for effectiveness of their programs in implementing policy objectives; conduct unannounced inspections of any organizational component of CIA when it appears necessary.
  - (b) Survey and evaluate any problem area or subject called to his attention by CIA employees, by his own investigations, by the Director, or by the CIA Management Committee, or upon request of the responsible Deputy Director or Head of Independent Office, reporting his findings and conclusions as appropriate.
  - (c) Provide a forum wherein CIA personnel may, on a highly confidential basis, confide grievances or complaints that have not received satisfactory consideration through normal channels of command. The Inspection Staff is empowered to accept direct appeals from employees when appropriate.
  - (d) Investigate all reports from employees or other sources of possible violations of CIA's statutory authority.
  - (e) Investigate charges and reports of fraud, misuse of funds, conflicts of interest, and other matters involving misfeasance, malfeasance, non-feasance, or violation of trust. In all cases involving possible violations of the U.S. criminal code, the investigation will be limited to developing sufficient facts to determine if a crime has been committed, and whether prosecution may compromise international relations, national security, or foreign intelligence sources and methods. The results of
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such investigations will be reported to the General Counsel for further reporting to the Department of Justice. Reporting of the fact of a crime will not be delayed for an evaluation of whether prosecution will raise questions of national security, as outlined above. If both reports can be made at the same time without delay, they may be so reported.

- (f) Refer to the General Counsel all matters involving legal questions that come to the attention of the Inspector General.
- (g) Coordinate with the CIA Director of Equal Employment Opportunity concerning grievance cases arising under [ ] that may present questions of overlapping responsibility.
- (h) Review with the General Counsel proposals for support of other government departments or agencies, under the provisions of [ ] Annex E.

(3) AUDIT STAFF. The Chief, Audit Staff will:

- (a) Perform independent audits or audit reviews of all matters related to receipt, disbursement, and application of funds and assets available to CIA, consistent with accepted standards of auditing, to ensure that applicable laws and Agency policies, regulations, and procedures are followed.
- (b) Conduct supplementary, independent program audits of Agency operations pursuant to the audit standards established by the Comptroller General. Such audits will cover Agency-wide subject matter selected in coordination with the Comptroller or directorate problems selected in coordination with the Deputy Director concerned. For purposes of coordinating independent program audits, substantially qualified officers will be detailed to the Audit Staff.
- (c) Submit audit reports containing findings and recommendations to the Deputy Director concerned, the organizational component concerned, and other officials whose responsibilities may be involved; and, ensure that audit reports with recommendations that cannot be resolved satisfactorily at operating levels be referred to the Director of Central Intelligence through the Inspector General for final resolution.

See [ ] for further detail on the Audit program.

b. OFFICE OF GENERAL COUNSEL

- (1) MISSION. The General Counsel is responsible for all legal matters arising in connection with the official business of the Agency. The General Counsel shall have access to any information in CIA necessary to perform his assigned duties. In compliance with Executive Order 11905 dated 18 February 1976, the General Counsel will (provisions of the Executive Order are quoted in italics):
  - (a) *Transmit to the Intelligence Oversight Board reports of any activities that come to his attention that raise questions of legality or propriety.*
  - (b) *Report periodically, at least quarterly, to the Intelligence Oversight Board on his findings concerning questionable activities, if any.*
  - (c) *Provide to the Intelligence Oversight Board all information requested about activities within the CIA.*

- (d) *Report to the Intelligence Oversight Board any occasion on which he was directed not to report any activity to the Oversight Board by the DCI.*
  - (e) *Formulate practices and procedures designed to discover and report to the Intelligence Oversight Board activities that raise questions of legality or propriety.*
- (2) **FUNCTIONS.** The General Counsel will:
  - (a) Act as adviser to the Director on legal matters.
  - (b) Advise and assist all officials and employees on legal matters arising in connection with the official business of the Agency including review of all contracts of interest to the Agency.
  - (c) Review all regulatory material of the Agency for legality prior to publication.
  - (d) Be responsible for and control all general liaison outside the Agency relating to legal matters.
  - (e) Maintain a panel of private attorneys who are cleared for use in connection with all Agency activities and be responsible for selections and use of private attorneys in respect to Agency matters for whatever purpose.

**c. OFFICE OF LEGISLATIVE COUNSEL**

- (1) **MISSION.** The Legislative Counsel is responsible for all congressional matters arising in connection with the official business of the Agency.
- (2) **FUNCTIONS.** The Legislative Counsel will:
  - (a) Keep the Director informed on all congressional matters involving or affecting the Agency.
  - (b) Study and recommend Agency action in connection with proposed legislation.
  - (c) Control all Agency liaison with the Congress of the United States, its individual members and committees, and their staffs, and with legislative liaison staffs of other executive departments and agencies.
  - (d) Conduct liaison with the Office of Management and Budget with respect to proposed legislation, enrolled bills, reports on proposed legislation, and proposed Executive orders, keeping the Comptroller appropriately advised.
  - (e) Supervise the handling of congressional correspondence and inquiries.

**d. OFFICE OF THE COMPTROLLER**

- (1) **MISSION.** The Comptroller is responsible for the development, implementation, and administration of the systems by which the Agency plans for its resource requirements, budgets to meet those requirements, and controls the resources obtained through the budgeting process.
- (2) **FUNCTIONS.** The Comptroller will:
  - (a) Develop, coordinate, and oversee the Agency's program planning and resource allocation processes.
  - (b) Formulate, compile, and administer the Agency budget.
  - (c) Assist the CIA Management Committee and the Director of Central Intelligence in carrying out their responsibilities for resource management.

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- (d) Develop and monitor the implementation of the Agency's systems for organizational performance evaluation and for management by objectives.
- (e) Provide special staff support as requested by the CIA Management Committee and the Director of Central Intelligence.
- (f) Control Agency relationships with the Office of Management and Budget in accordance with [redacted]